



ARIZONA DEPARTMENT OF COMMERCE

JANET NAPOLITANO
GOVERNOR

Our Job is JOBS!

GILBERT JIMENEZ
DIRECTOR

December 30, 2003

AMENDMENT #2

Mr. Michael Kerski
Redevelopment Program Manager
City of Flagstaff
211 W. Aspen Avenue
Flagstaff, AZ 86001

Re: Economic Strength Project Grant
AG Contract No.: KR02-0537TRN
ADOT ECS No.: JPA 02-35
Project No.: G 1051 02C

Dear Mr. Kerski:

Item II. SCOPE 1.e. of the subject Intergovernmental Agreement (IGA) partially states:

The City will .. provide the State with quarterly Project status reports...

The next quarterly project status report is due by **April 2, 2004**. Enclosed please find an example report showing the required information about your project. We will need quarterly reports in July and October of 2004 as well. We appreciate being kept informed of the status of your project.

Please note that the IGA was filed with the Secretary of State on **July 2, 2002** and was set to expire **July 2, 2003**. Per the December 10, 2003 letter from Stacey Brechler-Knaggs, your request for an extension of the IGA until January 2, 2005 has been granted. If the project will not be finished by this date, please file for an extension at least 30 days prior to the expiration.

Thanks for giving Commerce, and the Department of Transportation, the opportunity to work with you, and your community, on this most meaningful economic development project in your town.

Sincerely,

Sandy Brown
Program Manager

C.C. BETH BEAUREGARD

Encl.



City of Flagstaff

December 10, 2003

Sandra Brown
AZ Department of Commerce
Economic Strength Program (ESP)
Executive Tower, Suite 600
1700 W. Washington
Phoenix, Arizona 85007

RE: Intergovernmental Grant Agreement – Economic Strength Program (ESP)
Grant Name: Flagstaff Mall (Dodge Avenue-Old Route 66)
AG Contract No.: KR02-0537TRN / ADOT ECS File: JPA 02-35
Project: G 1051 02 C
AMENDMENT REQUEST TWO (2) AND CONTACT INFORMATION

The City of Flagstaff is hereby requesting an amendment to the grant agreement.

We are requesting that the project period be extended from the current expiration date of January 2, 2004 to **January 2, 2005**.

The reason for the request is that it is projected that the Dodge project will begin construction in April 2004 with completion by August 2004 (also refer to the quarterly report dated 10/6/03, item #8).

In addition to the above request, the city is conscientious in grant compliance and works as a team to fulfill the grant conditions. We have a Project Representative for project administration, a Grants Manager for general grant administration, and an Accountant for the financial administration.

Therefore, the Project Representative is the individual who is responsible to submit the quarterly reports and is the primary point of contact. To avoid any confusion or absent paperwork, please direct all future correspondence to -- **Michael Kerski, Redevelopment Program Manager/Project Representative, 211 West Aspen, Flagstaff, AZ 86001.**



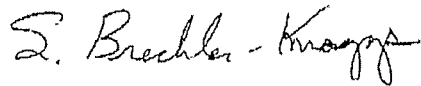
As well, contact information for the Grants Manager and Accountant for your records is as follows;

Stacey Brechler-Knaggs
Grants Manager
211 West Aspen
Flagstaff, AZ 86001

Beth Beauregard
Accountant II
211 West Aspen
Flagstaff, AZ 86001

Thank you, for your consideration regarding the amendment request. Feel free to contact me if you have any questions or if I can be of any further assistance.

Sincerely,

A handwritten signature in cursive script that reads "Stacey Brechler-Knaggs".

Stacey Brechler-Knaggs
Grants Manager

cc: Dave Wilcox, City Manager
Michael Kerski, Redevelopment Program Manager
Beth Beauregard, Accountant II
Grant File No. G02-2-Plan (Acct. #9217)